



# Roberta Bondar Public School

## School Council Minutes

-----Sept 26, 2019-----

159 Lorry Greenberg Drive, Ottawa, Ontario K1T 3J6

Phone: 613-736-7334; Fax: 613-736-6532

Full list of names:		
MEMBERS in attendance	SCHOOL & COMMUNITY REPRESENTATIVES	NON-VOTING MEMBERS
Kelly Lett	Deb Wood (Principal)	Maria Dabboussey
Rebecca Colfe	Jeff Griesbach (Vice Principal)	
Alison Scarlet	Glenda Davies (Alternate Teacher rep)	
Leasa Bell	Sandra Peters (Community rep)	
Mirvat Chamseddine		
Elham Seddigh Ayafor		
Claire Fisher		
Jennifer Orlewicz		
Megan Kilgour		
Emily Reeson		
Jessica Sauve		
Katie Lee		
Tara Lockhart		
Hanan Shatob		
Chris Grout		
Regrets/Absent: Edil Adan Ahmed		

ITEM	DISCUSSION	ACTION
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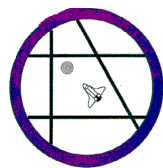
	<p><b><u>Chair's Welcome:</u></b> Roundtable introduction.</p> <p>Kelly Lett reaffirmed that as this was the last meeting of the 2018/2019 school year, and the first meeting of the 2019/2020 school year, this would be the last meeting that she would be chairing.</p> <p>Agenda approved.</p> <p><b>Some important upcoming dates:</b> Sept 26 - School Terry Fox run Sept 30 - Orange Shirt Day Oct 1 - Webinar on EQAO and parents. Oct 10 - Province wide walk in</p>	RBPSC Chair
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2.	<p><b><u>Principal's Report:</u></b></p> <p>Ms. Wood thanked Kelly for all the work that she did as Chair of the Bondar Parent Council.</p> <p>It was a successful return to school, with 5 new contracts to round out the staff. The school's technology was updated over the summer and each class now has their own full Tech Bin, filled with ipads, chrome books and laptops (depending on the age group). Each division also has an additional Tech Bin. The older Toshiba laptops have been refurbished into chrome books. There is also a grant for Tech club.</p> <p>The school Terry Fox run took place earlier in the day. It was a successful event. Final donation tallies were not compiled yet.</p> <p>The OCDSB is moving towards a paperless system, and have posted the Media and Use of Technology permission forms online for parents to complete. A reminder will be sent to Parents to fill them out online, if not possible, a paper copy will be sent home.</p> <p>The 'Greet the Staff' night was well attended. Ms. Wood thanked Parent Council for providing Pizza for the staff.</p> <p>Over the summer holidays the Courtyard had been cleaned up, and at the "Greet The Staff" night, Purple Shirts canvassed families and students on what they would like to see the Courtyard used for. Many great ideas were suggested: creating a pollinator yard, a science space that would be curriculum based, or an artistic landscape. Ms. Woods suggested that Parent Council consider the Courtyard as a possible project.</p> <p>Other big projects to consider are replenishing the gym equipment, functional activities in the yards that can be used year round, the kindergarten yard, a picnic table, anniversary dinner or focusing on the division wishlists.</p> <p><b><u>Student's Report:</u></b></p> <p>No Student reps were present at the meeting.</p> <p><b><u>Teachers Report:</u></b></p>	<p>RBPS Principal and Vice Principal</p> <p>Glenda Davies</p>
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Thank you from Staff for Pizza.

Cross Country has two teams (Juniors and Intermediates)

Football has started

2 Classes are granted time with Forest School - they go to the Forest off Corkstown Road for 6 weeks one year, and the following year the Forest School teachers comes to their school to help them explore their environment.

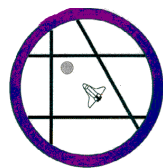
Most books arrived for the Rainbow warriors book order for the library.



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3.	<p><b><u>Financial Report:</u></b></p> <p>Alison Scarlet discussed The Citizen articles that were published over the summer. Bondar's council was mentioned as the council does well with the money that is raised on a yearly basis. The difference between our school and some of the other schools that raise the same amount that Bondar does, is that we have a much higher head count than other schools. As such the amount that comes in is higher, as is the cost e.g. lots of students buy pizza but then lots of pizza is bought. So the difference is negligible.</p> <p>The school council bank account has a healthy balance, although some funds are owed to the office from last years Wishlist.</p> <p>Deb Woods will discuss with the Office staff the status of the direct deposit system on the school website. It is unclear whether parent council events will be able to use this system without confusing the accounts.</p> <p>Thank you to Alison Scarlet, for her time as the Council Treasurer. Alison stepped down from this position.</p>	RBPS Treasurer
4.	<p><b><u>Projects:</u></b></p> <p>Possible projects were discussed in the Principles update.</p>	RBPS Chair



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5.	<p><b><u>Updates:</u></b></p> <p>Kiss and Ride: Is up and running! The church is continuing to provide volunteers, of which some are parents.</p> <p>Pizza: This year, Leesa Bell introduced a raffle for a free session of pizza to encourage students to pre order their pizza. There were 2 raffles. One for the intermediates and one for the rest of the school. This seemed to encourage more early pizza orders.</p> <p>Milk: Milk will begin on October 15th. Some volunteers are still needed. Noted that Milk loses money each quarter, discussion whether to raise price by approximately \$0.05 per person to cover loss or to leave it as a loss. Decision : to leave it incurring a loss.</p> <p>A discussion on subsidy policies for the milk and pizza program was discussed. It was requested that a policy on subsidies be reviewed in order to make consistent decisions on a yearly basis. Principal to contact Board to see if there is a policy in place.</p> <p>Discussion re: food needs and if any further actions are needed on behalf of Council to be taken up at a separate time.</p> <p>Wishlist: Wishlist proposals are to be submitted prior to December 2019.</p> <p>Scholastic Books:</p> <p>Action : Clarify amount outstanding for October meeting</p> <p>Suggestion: Assign amount per division or the library?</p> <p>Move decision to October, once we have accurate information.</p> <p>Purple shirts are rolling.</p> <p>Movie night: School has been making a concerted effort to encourage no single use water bottles as such Council will not</p>	<p>Mr. G</p> <p>Leasa Bell</p> <p>Mirvat Chamseddine</p>
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sell single use water bottles rather will encourage students to bring their re-useable ones. Movie is Toy Story 4. Teacher for Tech: Mr G. Jessica is coordinating it and moving it forward.

Used Book Sale: Alison will not be in town for setup day and so someone will need to coordinate setup. A call for used books will go out asap.

Greet the Staff: what worked well: having the pizza setup in the gym, having the tables to eat in the gym.

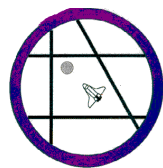
what could be improved: how to engage parents, always having 2 cash people as the line gets so long, use the purple shirts more effectively. Students help was efficient. The order form in advance of evening is not helpful. If we used the forms alone we would have ordered 30 we decided to order 67 as the previous year we ordered 75 and had some left over. This year we had 5 left over pizza. Next year round out the juice price \$0.50 or \$1.00

DPA Equipment: It needs to be reordered it had come in over the summer and therefore needed to be returned.

Discussion around where to find dress code information and the Safe Schools Act as it is referenced in the school hand book, but it could not be located online. Action: Principal to look into where to find this information.

Discussion regarding what content is appropriate to be shared via Council Facebook page. Action: Principal to contact Michelle Leroux with regards this.

Discussion briefly re constitution of Council what is required versus advised for example for the policies to be reviewed yearly, annual report to be submitted yearly as well as financial report.



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	<p><b><u>2019/2020 Council</u></b> Co-Chairs - Elham Seddigh Ayafor - Jessica Sauve Secretary - Katie Lee Treasurer - Chris Grout Volunteer Coordinator - Megan Kilgour Wishlist Coordinator - Tara Lockhart, Rebecca Colfe Pizza Coordinator - Leesa Bell Milk Coordinator - Mirvat Chamseddine Communications- Megan Kilgour</p> <p>Additional Voting Members Alison Scarlet Claire Fisher Jennifer Orlewicz Emily Reeson Glenda Davies (Teacher Rep) Sandra Peters (Community Member - Non Voting) Hanan Shatob</p> <p>There will 16 Voting members on Parent Council for the 2019-2020 school year.</p>	
6.	<p><b><u>Votes:</u></b></p> <p style="text-align: center;">No Votes at this meeting.</p>	
7.	<p><b><u>Action Items:</u></b></p> <ul style="list-style-type: none"><li>- Deb will contact Board from policies regarding: Advertising community events on the Council website.</li><li>- link to the dress code and the Safe Schools document.</li><li>- Deb will follow up with Jen regarding direct deposit</li><li>- Alison to order DPA equipment</li><li>- Scholastic money to be clarified</li></ul>	
8.	<p><b><u>Board Council Information:</u></b> OSICS Parent Council training to occur</p> <p>Oct 1 - EQAO webinar October10 - A Walk in. Students and teacher supporting</p>	





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9.	<b><u>New Business:</u></b>	
10.	<b><u>RPSC Meeting Adjournment:</u></b> Meeting Adjourned: 9 Next RBPSC Meeting to take place: October 24.	RPSC Chair